

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The May 2, 2018, regular meeting of the NSSEO Governing Board was called to order by President Janice Krinsky, at 6:30 p.m., at the NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members, Carol Botwinski, Erin Johannesen, Frank Fiarito, Dennis Composto, Anna Klimkowicz and Alva Kreutzer.

CLOSED SESSION

It was moved by Alva Kreutzer and seconded by Anna Klimkowicz to convene into closed session at 6:31 p.m. for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)].

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)] On roll call vote – Ayes: Composto, Johannesen, Krinsky, Kreutzer, Klimkowicz, Fiarito and Botwinski. Nays: None.

REGULAR SESSION

It was moved by Alva Kreutzer and seconded by Erin Johannesen to adjourn the closed session and reconvene into regular open session at 7:08 p.m. On roll call vote – Ayes: Johannesen, Composto, Kreutzer, Botwinski, Fiarito, Klimkowicz and Krinsky. Nays: None.

In attendance from the NSSEO staff were Bryan Bolger, Jill Anderson, Kim Dungan, Brian Weems, Mary Ann McGinn, Sue Mahoney, Melissa Swanson, Cathi Ivack, Jack O’Neal, Alison Dauernheim, Judy Hackett, Julie Jilek, Heather Miehl, and Danielle Carter. Others in attendance were administrative representatives, Sara Tyburski, District 57; Renee Erickson, District 211; Marni Johnson, District 214; NSSEA Representatives John Bialek and Mary Cassin; several NSSEO staff members, and NSSEO Shining Stars and family members.

MINUTES OF THE REGULAR SESSIONS DATED APRIL 4, 2018

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the minutes of the regular session dated April 4, 2018. On roll call vote - Ayes: – Fiarito, Botwinski, Composto, Krinsky, Johannesen and Kreutzer. Abstain: Klimkowicz. Nays: None.

PUBLIC COMMENT

There was no public comment.

A moment of silence was taken to honor the loss of two NSSEO members. Joyal Thomas, a 20 year old transition student from Kirk School and Pat O’Connor, a member of the maintenance department also from Kirk School. Both will be missed.

SPOTLIGHT ON NSSEO SHINING STARS: COMMUNICATION FOR ALL

Mary Ann McGinn and Sue Mahoney introduced the five students the NSSEO Governing Board recognized for their participation in the NSSEO Universal Design for AAC Pilot. Nick Gard from Dist. 211, Sebastian Sroka from Dist. 214, Jenna Haller from Dist. 21, Abhigna Lakkireddy from Dist. 25 and Michael Duchaine from Dist. 21 have made astonishing developments in their communication through the use of assistive

technology. NSSEO educational teams joined Assistive Technology and Innovative Learning Coaches to explore various means of communication for students with complex motor needs. Staff engage to ensure every student has a voice and they connect via professional learning communities to problem solve in order to find state of the art communication modalities for all. Staff and students together grow and flourish with their newfound communication systems.

SPECIAL RECOGNITION – NSSEO COMMUNITY - KIRK SCHOOL

Ms. Kim Dungan, Principal of Kirk School shared the value of volunteerism and giving back to the community with the Governing Board. The Kirk Community held a fundraising event led by Allie Vitale and Julie Hollamby raising \$36,000. Forty-seven staff donated blood to support Ms. Julie Hollamby's very personal connection, her young son's battle with Leukemia and thirty-one staff shaved their heads for St. Baldricks, an organization that raises money in an effort to find a cure for childhood cancer. Through events such as these, the sense of love and community gave a lifetime of memories to all who participated.

CONSENT AGENDA

Janice Krinsky asked if there were any items on the consent agenda that the board members would like removed for separate consideration. Consent agenda items consisted of the disbursement list dated May 2018/Voucher #1168; procurement-card automatic payment; personnel transactions dated May 2, 2018; payroll expenditures by fund for the March 30, 2018 and April 13, 2018 payrolls; and a non-resident student placement request.

Alva Kreutzer asked that item #5a Disbursement List Dated May 2018/Voucher #1168 be pulled from the Consent agenda for separate consideration.

PROCUREMENT-CARD AUTOMATIC PAYMENT

It was moved by Alva Kreutzer and seconded by Anna Klimkowicz to approve the Procurement-Card Automatic Payment of \$34,789.24 to BMO Financial Group on May 11, 2018. On roll call vote – Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, Composto, Klimkowicz and Fiarito. Nays: None.

PERSONNEL TRANSACTIONS DATED MAY 2, 2018

It was moved by Alva Kreutzer and seconded by Anna Klimkowicz to approve the personnel transactions dated May 2, 2018, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, Composto, Klimkowicz and Fiarito. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Alva Kreutzer and seconded by Anna Klimkowicz to approve the payroll expenditures by fund for the March 30, 2018 and April 13, 2018 payrolls. On roll call vote - Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, Composto, Klimkowicz and Fiarito. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Alva Kreutzer and seconded by Anna Klimkowicz to approve the request for placement of a non-resident student Timber Ridge School for the remainder of the 2017-2018 school year with all educational costs to be paid by the students' district of residence. On roll call vote – Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, Composto, Klimkowicz and Fiarito. Nays: None.

DISBURSEMENT LIST DATED MAY 2018/#1168

After a brief discussion, it was moved by Alva Kreutzer and seconded by Anna Klimkowicz to approve the disbursement list dated May 2018/Voucher #1168, in the amount of \$2,098,889.43. On roll call vote - Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, Composto, Klimkowicz and Fiarito. Nays: None.

SUPERINTENDENT'S REPORT

NATIONAL/STATE UPDATE

Dr. Hackett provided an update on Federal and State educational/funding issues after her recent visit to Washington. Funding, Safety and Mental Health issues continue to be hot topics.

INTERSECTION OF ESSA, EBF AND DISTRICT REPORTING

Dr. Hackett and Julie Jilek provided a brief summary of the special education intersection of processes and reporting for the upcoming implementation of the Federal Mandate, Every Student Succeeds Act (ESSA), the associated site-based reporting requirements and the Evidenced-based Funding reform implementation.

ELECTION OF NSSEO GOVERNING BOARD OFFICERS FOR 2018-2019

Board President Krinsky stated that in the past NSSEO established a nomination committee for the purpose of selecting the nominees for President, Vice President and Secretary of the NSSEO Governing Board. Illinois School Code allows the term of office to be two (2) years, NSSEO Policy states officers shall serve a period of one year, but may be re-elected to the Board for succeeding terms of office. After a brief discussion it was decided that NSSEO will continue to establish a nomination committee for the purpose of selecting the Governing Board officers. Frank Fiarito and Erin Johannesen volunteered to serve on the Nomination committee.

NSSEO INSTRUCTIONAL SERVICES UPDATE

Heather Miehl shared details on the NSSEO STEAM Fair held at Miner School on Monday, April 30th. The theme for this year was World of Wonder. Over 110 students participated with 26 booths showcasing their knowledge and skills in science, technology, engineering, art and math. STEAM Fair Judges, consisting of Governing and Foundation Board members, NSSEO Administration and staff, spent time at the booths engaging and participating in the incredible activities and presentations the students prepared. STEAM Fair booth topics ranged from building circuits, engineering, weather, coding and more. The event ended with a short awards presentation for families and the community that evening. The STEAM Fair was an exciting way for students to show their passion for learning. A special thank you to all STEAM Fair volunteers and participants.

NSSEO BUSINESS DEPARTMENT UPDATE

FOUNDATION UPDATE

Julie Jilek provided a brief update on Foundation activities.

REVIEW OF NSSEO RESERVES

Julie Jilek stated that as part of the NSSEO Finance Advisory Committee budget development process, NSSEO annually reviews its reserve balances in the Insurance, Workers' Compensation, Unemployment, and Retirement Reserves. In order to achieve a level of spending that mirrors actual costs, one of the long-term goals of the committee is to spend down these reserves over time. These reserves are being spent down at a slower pace than anticipated, therefore the NSSEO Finance committee identified options for consideration for the use of these funds that fulfilled the established guiding principles. These options included the buy down of NSSEO's IMRF rate, window replacements at Kirk School and setting aside additional funding for the Timber Ridge gym/elevator project.

INFORMATION ITEMS

The following items were presented: SLOEC Sunset News; Professional Development Highlights; Position Vacancies / Current FTE Enrollment; Activity Fund Report; NSSEO Health Insurance, TRS and IMRF wire transfers; Third Quarter Financial Report; and EBC Insurance Renewal Rates.

NEW BUSINESS

Board Member Alva Kreutzer thanked Dr. Hackett and Julie Jilek for attending the HS District 214 Board meeting and reviewing the NSSEO Budget.

ADJOURNMENT

It was moved by Alva Kreutzer and seconded by Dennis Composto to adjourn the May 2, 2018, regular meeting of the NSSEO Governing Board at 8:21 p.m. On roll call vote – Ayes: Composto, Krinsky, Botwinski, Fiarito, Kreutzer, Johannesen and Klimkowicz. Nays: None.

Carol Botwinski, Secretary

Janice Krinsky, President

/lm

brdmtg 6.6.18
minutes of 5.2.18

**NSSEO PERSONNEL TRANSACTIONS
May 2, 2018 MINUTES**

PROGRAM	Name	POSITION	DESCRIPTION	EFFECTIVE DATE
EXTRA DUTY				
Central O&M	JOHNSON, KIMBERLY F	LBS1	Childcare for Parent Behavior Training	4/18/2018
Central Office-ALL	YABLON, HALEE	Café Worker	Childcare for Parent Behavior Training	4/18/2018
DHH Elementary	BAHENA, JOYANN	Educational Interp.	Homework Club	3/15/18-4/10/18
DHH Elementary	BATURA, ELZBIETA	Signing Classroom Aide	Bus Duty	3/22/2018
DHH Elementary	JASINOWSKI, SAMANTHA	Educational Interp.	Interpreter for various activities	2/13/18-3/20/18
DHH Elementary	SPENCER, CHASSIDY	Educational Interp.	Running Club	4/12/2018
DHH HS Hersey	AIMERS, SUSAN L	Job Coach Assistant/Program Support Services	Sign Language Instructor	2/27/18-3/20/18
DHH HS Hersey	ALVARADO, MAUREEN	Educational Interp.	Academic Bowl	3/6/18-4/10/18
DHH HS Hersey	KLEIN, CANDACE CORTS	Signing Classroom Aide	Interp. for Deaf Hobby Club and Volleyball	1/12/18-3/15/18
DHH HS Hersey	KOSS, BONNIE JOYCE	Social Worker	Junior IAD Event	3/16/2018
DHH HS Hersey	PAGANO, JAMIE LEE	SLP	Interp. For Volleyball and Sign Language Classes	3/6/18-3/22/18
DHH HS Hersey	WECHMAN-MUELLER, PAMELA	D/HH Teacher	JR. IAD trip to Gurnee Mills	3/16/2018
DHH Itinerant	RICH, AMBER	LBS1	Sign Language Instructor	2/20/18-4/10/18
DHH Middle School	BATURA, ELZBIETA	Signing Classroom Aide	Interp. For Art Club, Track & Field	2/28/18-3/19/18
DHH Middle School	HARRIS, DANA	Educational Interp.	Interp. For Bowling, Basketball, Art Club, Club Unify, Homework Club, Track, student senate	2/27/18-3/23/18
Kirk School	BUTCHER, VIOLET	Classroom Aide	Foundation Mini-Grant Wellness Club	4/4/18-5/30/18
Kirk School	MURRAY, BRITTANY	Classroom Aide	Foundation Mini-Grant Wellness Club	4/4/18-5/30/18
Kirk School	TROST-REKICH, ROY	LBS1	Foundation Mini-Grant Wellness Club	4/4/18-5/30/18

PROGRAM	Name	POSITION	DESCRIPTION	EFFECTIVE DATE
Miner School	CLEARY, MICHAEL	Classroom Aide	Special Olympics Track and Field Coach	3/12/18-5/1/18
Miner School	CLEARY, MICHAEL	Classroom Aide	Chaperone for overnight Miner trip	4/6/18-4/7/18
Miner School	EURICH, THOMAS	Classroom Aide	Special Olympics Coach (Sub)	1/1/18-4/2/18
Miner School	GERTIE, JILLIAN E	Classroom Aide	Bus Aide Substitute	2/1/18-4/1/18
Miner School	GREENBERG, SCOTT	Classroom Aide	Special Olympics Coach	3/1/18-5/30/18
Miner School	HENNESSY, LAUREN	LBS1	Special Olympics Track Coach	3/12/18-5/1/18
Miner School	HENNESSY, LAUREN	LBS1	Chaperone for overnight SLOEC trip	4/16/18-4/17/18
Miner School	SHARMA, VARUN	Classroom Aide	Bus Aide	4/4/18-5/30/18
Miner School	SYBRANT, LINDA ANN	Classroom Aide	Spring Dance	1/1/18- 4/1/18
Riley-RTMS	KAMANGA, THANDIWE	1:1 Nurse	Bus Duty	3/5/18-4/17/18
Timber Ridge School	FITZGERALD, MICHAEL	Classroom Aide	After School Supervision	4/6/2018
Timber Ridge School	JOHANSON, MARGRET M	LBS1	After School Suburban Driver	3/15/2018
Timber Ridge School	JORDAHL, CHANDLER	LBS1	Unification Club	4/2/2018
Timber Ridge School	KAMINSKY, JODY MILNE	LBS1	Lego Club	4/16/2018
Timber Ridge School	SANTIAGO, YVETTE M	Bilingual Assistant	Yearbook Club	4/16/2018
Timber Ridge School	SNOWBECK, KRISTA	LBS1	Homework Club	3/15/2018
NEW HIRE ASSIGNMENT				
Central Administration	CRABTREE, CHRISTINA	Director of Innovative Learning & Technology	Position was increased from part-time to full-time	7/1/2018
Central Administration	MCGINN, GAVIN	Director of Business Services	Retirement: Williams	7/1/2018
Kirk School	PASQUESI, CHRISTINE	Assistant Principal	Resignation: Anderson	7/1/2018
Kirk School	WALKER, CARSON	Seasonal Maintenance	Temporary Seasonal Custodian	4/20/2018
Miner School	PEELO JOHNSON, JESSICA	Long Term Sub	Vacant	4/1/2018
PAY CHANGE				
Kirk School	HERRERA, DOUGLAS	LBS1	Lane Change: Add't Coursework Approved and Verify with Transcripts	1/8/2018
STAFF TERMINATION				
Kirk School	DAVIS, HILLARY R	Occ.Therapist	Resignation Received	5/30/2018
Kirk School	MANCINI, REBECCA A	LBS1	Non-Renewal of Contract	5/30/2018

PROGRAM	Name	POSITION	DESCRIPTION	EFFECTIVE DATE
Miner School	JOHANN, DEBRA	Classroom Aide	Performance Issues	5/1/2018
Miner School	SISON, MARK	Adapted PE Teacher	Resignation Received	5/30/2018
STATUS CHANGE				
DHH HS Hersey	UKLEJA, KATIE	Educational Interp.	From: Unpaid FML To: Active	4/23/2018
Kirk School	HERRERA, DOUGLAS	LBS1	From: FMLA To: Active	3/19/2018
Kirk School	PATEL, KAILASH	Classroom Aide	From: Active To: FMLA (paid)	4/16/2018
Sunrise Lake Outdoor Ed Ctr	HONCOOP, DEREK	Outdoor Ed Assistant	From: FMLA To: Active	4/16/2018
Timber Ridge School	VINDAS GONZALEZ, ANA	Bilingual Assistant	From: Active To: FMLA (paid)	4/2/2018
Timber Ridge School	VINDAS GONZALEZ, ANA	Bilingual Assistant	From: FMLA (paid) To: Stop Pay	5/2/2018

**MINUTES OF THE CLOSED SESSION OF THE
GOVERNING BOARD OF NSSEO**

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The closed session of the May 2, 2018 meeting of the NSSEO Governing Board was called to order by President Janice Krinsky at 6:31 pm at the NSSEO Administration Center, 799 W. Kensington, Mt. Prospect, IL 60056. Present were Governing Board members Dennis Composto, Alva Kreutzer, Erin Johannesen, Frank Fiarito, Carol Botwinski, and Anna Klimkowicz. Also present were Judy Hackett, Julie Jilek, Heather Miehl, and Danielle Carter.

Danielle Carter reviewed the FY19 salary increase recommendation for Clerical, Custodial, Food Service, and Technology Staff.

Danielle Carter reviewed the FY19 salary increase recommendation for Administrators.

Judy Hackett updated the Board on the Miner School Principal vacancy.

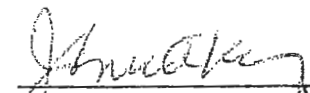
Danielle Carter updated the Board on a medication discrepancy at Miner School and the steps NSSEO's is putting in place to prevent this from reoccurring in the future.

Frank Fiarito provided the Board with an update on District 26 negotiations.

A motion was made by Alva Kreutzer and seconded by Erin Johannesen to adjourn the closed session and reconvene into regular open session at 7:08 pm.



Julie Jilek, Secretary



Janice Krinsky, President